## Instructions for online access to earnings information and W2 Retrieval

W2's for the current year will be available to employees the following year at the end of January

## Website:

https://www.paycomonline.net/v4/ee/web.php/app/login

## **Information required**

Employee Username

<u>Password</u>

Last 4 digits of SSN

You can access your W2 by going into the "payroll" tab and choosing the "end of year tax forms" in there you can choose the W2 for the year you want